

# NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM

HAJO ROAD, AMINGAON

GUWAHATI 781031

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## REGULATION/RULES PERTAINING TO GRANT OF MERIT CUM MEANS SCHOLARSHIP

### 1. Introduction

National Law University and Judicial Academy (NLUJA), Assam is a young and vibrant university that is propelled by the vision of promoting legal education in India with the intent to creating an equalitarian, egalitarian democratic republic. The university is well cognizant of the fact that the prevailing economic inequality could stymie the aspiration for an equalitarian and egalitarian society. In order to surmount the barriers of inequality and provide equal opportunity to students hailing from economically under-privileged strata of the society, NLUJA, Assam has envisaged a '**Merit Cum Means Scholarship Scheme**' with the view to supporting students from economically backward classes in their pursuit of education. The pith and core of this endeavour is to extend institutional support towards meritorious students in order to ensure that their academic aspirations are not thwarted by financial deprivations.

### 2. Scope

The '**Merit Cum Means Scholarship Scheme**' would be extended to students pursuing B.A.,LL.B.(HONS.) FIVE YEAR INTEGRATED COURSE, i.e., students of the II<sup>nd</sup>; III<sup>rd</sup>; IV<sup>th</sup> and V<sup>th</sup> Years, subject to fulfilment of eligibility criteria delineated in Section 4. The scholarship will be provided to students whose family income is less than INR 8,00,000/

#### Note:

- *The scholarship will be awarded towards annual admission fee only. Total or partial coverage of annual admission fee will be determined by the availability of fund and number of applicants in each category.*
- *In case of competing claims, CGPA will be the determinate in selection of awardees for Category I and II. For Category III, however, the determinate will be severity of financial hardship extrapolated based on evidentiary documents duly submitted by applicant.*

- *Should fund apportioned in favour of a category remain un-utilized, the same may be commuted to another category by the competent authority of the University, on the recommendation of the Screening Committee (ref. point).*

### 3. Categorization

#### I. **Merit Cum Means Scholarship Scheme for Boys**

**30% of the total amount available for 'Merit Cum Means Scholarship Scheme' for a particular financial year would be apportioned for this category.**

#### II. **Merit Cum Means Scholarship Scheme for Girls**

**40% of the total amount available for 'Merit Cum Means Scholarship Scheme' for a particular financial year would be apportioned for this category.**

#### III. **Merit Cum Means Scholarship Scheme for students afflicted by natural disaster/accident/financial hardship**

**30% of the total amount available for 'Merit Cum Means Scholarship Scheme' for a particular financial year would be apportioned for this category.**

#### **Note:**

- **Natural Disaster** in the present context would mean abnormal natural phenomena that may cause damage to human life, property, environment, living conditions and socioeconomic activities. Natural disasters include typhoon, tropical low pressure, whirlwind, lightning, heavy rain, flood, flash flood, inundation, landslide and land subsidence due to floods or water currents, water rise, seawater intrusion, extreme hot weather, drought, damaging cold, hail, hoarfrost, earthquake, tsunami and other types of natural disaster, which may have substantially impacted the financial condition of the applicant.
- **Accident** in the present context would mean some sudden and unexpected event taking place without expectation, upon the instant, rather than something that continues, progresses or develops; something happening by chance; something unforeseen, unexpected, unusual, extraordinary, or phenomenal, taking place not according to the usual course of things or events, out of the range of ordinary calculations; that which exists or occurs abnormally, or an uncommon occurrence. The word may be employed as denoting a calamity, casualty,

*catastrophe, disaster, an undesirable or unfortunate happening; any unexpected personal injury resulting from any unlooked for mishap or occurrence; any unpleasant or unfortunate occurrence that causes injury, loss, suffering, or death; some untoward occurrence aside from the usual course of events. An event that takes place without one's foresight or expectation; an undesigned, sudden, and unexpected event, which may have substantially impacted the financial condition of the applicant.*

- **Hardship in the present context would mean** a severe financial hardship to the applicant resulting from a sudden and unexpected illness or accident of the same or of a family member of applicant; or from loss of the applicant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the control of the applicant, each as determined to exist by the competent authority, which may have substantially impacted the financial condition of the applicant.

#### 4. Eligibility

1.	Category I	<p>In order to qualify for scholarship under the given category, the student:</p> <ul style="list-style-type: none"> <li>✓ must have obtained a minimum CGPA of 7.5</li> <li>✓ must not have any backlog papers</li> <li>✓ must have a minimum attendance of 75%</li> <li>✓ must submit Conduct Certificate in the prescribed format</li> <li>✓ must submit duly certified family Income Certificate, of the relevant year, issued by competent state/central government authority indicating that family income is below INR 8,00,000/</li> </ul>
2.	Category II	<p>In order to qualify for scholarship under the given category, the student:</p> <ul style="list-style-type: none"> <li>✓ must have obtained a minimum CGPA of 7.0</li> <li>✓ must not have any backlog papers</li> <li>✓ must have a minimum attendance of 75%</li> <li>✓ must submit Conduct Certificate in the prescribed format</li> <li>✓ must submit duly certified family Income Certificate, of the relevant year, issued by competent state/central government authority indicating that family income is below INR 8,00,000/</li> </ul>

3.	Category III	<p>In order to qualify for scholarship under the given category, the student:</p> <ul style="list-style-type: none"> <li>✓ must have obtained a minimum CGPA of 6.5</li> <li>✓ must not have more than one backlog paper</li> <li>✓ must have a minimum attendance of 75% (to be exempted if applicant could not attend classes on genuine grounds)</li> <li>✓ must submit Conduct Certificate in the prescribed format</li> <li>✓ must submit duly certified family Income Certificate, of the relevant year, issued by competent state/central government authority indicating that family income is below INR 8,00,000/</li> <li>✓ must submit a duly endorsed certificate from state/central government authority on the nature of natural disaster/accident/financial hardship and the quantum of loss suffered.</li> </ul>
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### 5. Screening Modality

For the purpose of screening applications, the Vice-Chancellor will constitute a **Screening Committee** with the following members:

- i. Registrar
- ii. Finance Officer
- iii. Chief Coordinator (Academic)
- iv. UG and PG Coordinators
- v. One member nominated from amongst members of faculty by the Vice-Chancellor
- vi. One member nominated from amongst members of administration by the Vice-Chancellor

#### Note:

- *Eligible and interested students would have to apply for NLUJA, Assam 'Merit cum Means Scholarship' within the date stipulated in the official announcement.*
- *Applications have to be submitted in the prescribed format along with all duly certified documents. Incomplete applications and applications received after due date will be summarily rejected.*
- *Mere fulfilment of eligibility criteria would not ascertain award of scholarship. The screening procedure would be guided by provisions of the present rules and application of objective judgement by the **Screening Committee**, as and when so warranted by circumstances.*
- *Award of scholarships is solely the discretion of the University and cannot be claimed as a matter of right.*

- *Announcements inviting applications for scholarship will be made by the University only when sufficient funds are available to support the scheme. Applications have to be submitted against published announcements and not sua sponte.*

## 6. Responsibility of the Screening Committee

The duly constituted **Screening Committee** would scrutinize the applications and submit a Report on the number of category wise awardees, along with the quantum of scholarship per awardee with appropriate justification to the Vice-Chancellor.

The **Screening Committee**, in consultation with the Vice-Chancellor, may take decisions with regard to screening mechanisms and other relevant issues that are not appropriately addressed in the present rules.

The **Screening Committee** is authorized to invite applicants for personal interview to aid the process of screening, should the same be deemed necessary.

## 7. Disputes

Appeals concerning any dispute arising out of the award of '**Merit cum Means Scholarship**' should be addressed to the Vice-Chancellor of the University within one week of the announcement of scholarship awardees.

Appeals will be taken up only if backed by substantive evidence and argument. Appeals, if iniquitous in nature will not be entertained.

### **Note:**

- Submission of false documents and making spurious claims would be penalized. The Screening Committee would recommend punitive measures, in such cases.
- Award of scholarships would be made for one Academic Year only. Depending on the availability of fund, fresh announcement would be made for every Academic Year. Grant of scholarship would be for one Academic Year only and would not ensure continuity.
- All applications have to be duly forwarded.

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**APPLICATION FORM FOR GRANT OF MERIT CUM MEANS SCHOLARSHIP**

**Part A**

**Student Profile**

1.	Name of Student	
2.	UID	
3.	Course of Study	
4.	Semester & Year	
5.	Category under which application is made	
6.	CGPA	
7.	Do you have any backlog papers (tick relevant option)	YES/NO
8.	IF YES, Name of Course and Semester in which the same is taught	

## Part B

### Documents to be Submitted

**Table I**

Sl. No.	Document	Tick against the document submitted	Remarks
1.	Grade Sheet		
2.	Self-Declaration on Backlog Papers		
3.	Income Certificate		
4.	Relevant Certificates/ Documents in support of claims made by Applicants under Category III		

**Table II**

1.	Account Holder's Name	
2.	Account Number	
3.	Bank Details (including branch address)	
4.	IFSC Code	
5.	MICR Code	

**Note: Amount granted as scholarship will either be transferred directly to the beneficiary's account or adjusted with fee payable to the University.**

**Part C**

**Forwarded by:**

<b>1</b>	<b>Coordinator (UG)</b>	<b>(signature and date)</b>
<b>2</b>	<b>Chief Coordinator ( Academic)</b>	

**Part D**

**Verified by:**

<b>1</b>	<b>Accountant</b>	<b>(signature and date)</b>
<b>2</b>	<b>Deputy Registrar / Assistant Registrar ( Academic)</b>	

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**MERIT CUM MEANS SCHOLARSHIP  
CONDUCT CERTIFICATE**

I .....

Student of B.A.,LL.B (Hons.) Five Year Integrated Course,

Year ....., Semester ..... have striven to

abide by institutional discipline and code of conduct. Further, no disciplinary procedure has been initiated by the University against me.

Signature:.....

Name:.....

Date: .....

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(for office use)

Verified by :

Chairperson, Disciplinary Committee / Committee Prevention of Academic  
Mal-Practice  
NLUJA, Assam